BRANDON SCHOOL DIVISION

"Accepting the Challenge"

BRANDON SCHOOL DIVISION

September 23, 2009

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, SEPTEMBER 28, 2009 AT 7:00 P.M.

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

1.03 Adoption of Minutes of Previous Meetings

a) Special Board Meeting, September 10, 2009.
Adopt.

b) Regular Board Meeting, September 14, 2009.
Adopt.

2.0 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a)	Facilities/Transportation Committee Meeting	(Yellow)	D. Karnes
b)	School Division Parent Liaison Committee Mtg.	(Purple)	B. Jolly
c)	Finance Committee Meeting	(Buff)	B. Mayes
d)	Education Committee Meeting	(Green)	R. Coey
e)	Divisional Futures & Liaison Committee Mtg.	(Verbal Report)	Chair
f)	Other		

- MTS – "How the Black Box Works" Seminar D. Karnes
- Brandon Sport Alliance Meeting D. Karnes

2.03 Delegations and Petitions

2.04 Communications for Action

a) An invitation from J.R. Reid School for a representative of the Board of Trustees to join them as they celebrate their 50th Anniversary/Welcome Back BBQ to be held on September 24, 2009 from 5:00 p.m. to 7:00 p.m. (Appendix A).
Refer Business Arising.

b) Charles Carlson, Poppy Chairman, The Royal Canadian Legion, Brandon Branch No. 3, September 15, 2009 requesting the Board's continued support and participation in the Remembrance Day Service to be held at Westman Place in the Keystone Centre beginning at 10:40 a.m. (Appendix B).
Refer Business Arising.

2.05 BUSINESS ARISING

- From Previous Delegations

a) Darren Hardy, President, Brandon Teachers' Association, greetings to the Board of Trustees from the Association.

- From Board Agenda

a) An invitation from J.R. Reid School for a representative of the Board of Trustees to join them as they celebrate their 50th Anniversary/Welcome Back BBQ to be held on September 24, 2009 from 5:00 p.m. to 7:00 p.m. from Communications for Action 2.04a).

b) Correspondence from Charles Carlson, Poppy Chairman, The Royal Canadian Legion, Brandon Branch No. 3, from Communications for Action 2.04b) requesting support and participation in the Remembrance Day Service to be held at Westman Place in the Keystone Centre beginning at 10:40 a.m.

- MAST issues (last meeting of the month)

a) Correspondence from Barbara Unrau, Executive Assistant, MSBA(MAST), undated, writing on behalf of the Regional Director to invite the Board to identify topics which they would wish discussed with other meeting participants or to bring to the attention of the provincial organization at the Fall Regional Meeting to be held in the latter part of October.

- From Report of Senior Administration

a) School Reports – Riverview School

b) Learning Support Services Report – D. Kearns – Physical Education Report.

c) Items from Senior Administration Report
- Tender for Cargo Van – Refer Motions.
- Christian Heritage School – Refer Motions.
- Head Teachers – Refer Motions.

2.06 Motions

161/2009 That permission be granted to open the sole tender received for a full size cargo van.

162/2009 That the Shared Services Agreement between the Division and Christian Heritage School for the 2009/2010 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

163/2009 That the people recommended by the Principals of the schools for the position of Head Teachers for the 2009/2010 school year be approved as identified in the Report of the Senior Administration.

164/2009 That the Five-Year Endorsement Contract with Suncorp Valuations Ltd., providing appraisal revision services for the five-year period January 1, 2008 to December 31, 2012 be approved, and that the Secretary-Treasurer be authorized to affix his signature thereto.

165/2009 That the 60 month lease with IBM Global Financing providing computer equipment in the amount of $10,000.00 annually (plus GST & PST) be approved, and that the Chairperson and Secretary-Treasurer be authorized to affix their signatures thereto.

166/2009 That the request from Turtle Mountain School Division to share Brandon School Division computer hardware and software with respect to CIMS be approved subject to satisfactory financial arrangements between the parties.

167/2009 That a letter be forwarded to the Minister of Education, Citizenship & Youth expressing concern that the Division was assessed $65,000 in back payment regarding the recent increase in copyright access fees and requesting that the Minister consider using the funds remaining in the TIG incentive to cover these retroactive payments.

168/2009 That the Board of Trustees recognizes and endorses the importance of literacy development in young children and youth; to this end the Board of Trustees is requiring the School Division to address, through its focus on literacy, the basic reading competency of 3rd grade students and requests eighty (80%) percent of these children be able to demonstrate achievement levels that confirm this competency; and that in situations where this is not possible the Board of Trustees be apprised of the number of students not reading at a Grade 3 level and the reasons for such.

169/2009 That a letter be forwarded to the Minister of Indian and Northern Affairs supporting Provincial efforts to meet with Federal officials in addressing Aboriginal educational priorities together with relevant statistics from the Brandon School Division supporting this request.

2.07 Bylaws

By-law No. 5/2009 being a bylaw for the purpose of authorizing the borrowing of the sum of $245,200.00 upon the credit of the Division by the issue and sale of debentures to meet partial costs for construction of Valleyview Centennial School Grooming Room; Earl Oxford School Roof Replacement and Neelin High School Emergency Roof Replacement.

2nd READING
3rd READING

2.08 Giving of Notice

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

2.09b) Trustee Inquiries

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Receive and File.

3.02 Communications for Information

a) Paul Birston and Rick Dedi, Executive Director, The Public Schools Finance Board, dated September 2, 2009 authorizing the purchase of a stair crawler for the Meadows School Grooming Room.

Receive and File.

3.03 Announcements

a) Policy Review Committee Meeting – 10:00 a.m., Tuesday, September 29, 2009, Conference Room.

b) MAST Workshop – Focusing Resources – October 1, 2009 (7:00 p.m. to 10:00 p.m.) and October 2, 2009, (8:30 a.m. to 3:00 p.m.) Victoria Inn, Winnipeg.

c) Education Committee Meeting – 1:30 p.m., Monday, October 5, 2009, Conference Room.

d) Personnel Committee Meeting – 10:00 a.m., Tuesday, October 6, 2009, Conference Room.

e) Chamber-Division Ad-Hoc Committee – 11:30 a.m., Wednesday, October 7, 2009, Chamber of Commerce Office.

f) Facilities and Transportation Committee Meeting – 10:00 a.m., Thursday, October 8, 2009, Conference Room.

g) NEXT REGULAR BOARD MEETING – 7:00 p.m., **Tuesday**, October 13, 2009, Board Room.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

a) Personnel Report – Confidential #1

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

a) Confidential #2 – Letter regarding Implementation of Single Track French Immersion.

- Trustee Inquiries

5.00 ADJOURNMENT

Appendix A

An Invitation

* If available, we would love to have a representative join us.

RECEIVED
SEP 18 2009

For 50th Anniversary / Welcome Back BBQ

Date Sept 24 Time 5:00-7:00

Place J.R. Reid School

R.S.V.P. Rick Stallard 729-3959

2.040

The Royal Canadian Legion

Brandon Branch No. 3

560 - 13th Street East, Brandon MB R7A 7C1
Phone: (20 76

Appendix B

RECE
SEP 2 1 2009

September 15th, 2009

Brandon School Division #40
1031 6th Street
Brandon MB
R7A 4K5

Dear Comrade:

Remembrance Day 2009 is approaching once again, and we would appreciate your continued support and participation in the Service to be held at Westman Place beginning at 10:40 a.m. We ask that all wreath layers arrive around 10:00 a.m. There is no reserved seating, except for one seat for the person who will be placing the wreath on behalf of your organization. Please, upon arrival, make yourself known to a member of our Ladies Auxiliary who will usher you to your place.

Please reply by October 31, 2009 in order to provide time to prepare the list of presenters. You may phone our office at 728-5026, Tuesday through Friday to confirm your attendance. We will no longer be naming individuals who will place the wreath - only the organization on whose behalf the wreath is being placed as there are too many changes made at the last moment and no way to adjust the program once it has been printed. We expect that this procedure will enhance and streamline the ceremony.

We will have sufficient wreaths available at Westman Place for all who have confirmed their attendance. Please consider this letter an invoice for laying a wreath - the wreath cost remains at $25.00 this year.

The usual reception will be held in our lounge following the service, and you are cordially invited to attend.

Many thanks for your early reply.

Charles Carlson
Poppy Chairman

CC/el

2.04b.